

**CALAVERAS COUNTY WATER DISTRICT
PERSONNEL COMMITTEE
NOTICE & AGENDA**

MISSION STATEMENT

"Our team is dedicated to protecting, enhancing, and developing our rich water resources to the highest beneficial use for Calaveras County, while maintaining cost-conscious, reliable service, and our quality of life, through responsible management."

Meeting Date:
Wednesday, March 16, 2005
3:00 p.m. – Board Room

Calaveras County Water District
423 E. St. Charles St. (PO Box 846)
San Andreas, California 95249

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3543, ext. 28. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting.

ORDER OF BUSINESS

**CALL TO ORDER / ROLL CALL
ANNOUNCEMENT OF CLOSED SESSION ITEM(S)
PUBLIC COMMENT AS TO CLOSED SESSION ITEM(S)**

1. ADJOURN TO CLOSED SESSION – 3:00 P.M.

1a. PUBLIC EMPLOYMENT

- Title:
1. District Engineer
 2. Operator III/IV
 3. Senior Maintenance / Heavy Equipment Operator
 4. Human Resources Officer
 5. Assistant Administrative Services Manager

RECONVENE OPEN SESSION

2. A. REPORT ON CLOSED SESSION

B. PUBLIC COMMENT

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff members to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to five minutes per person / 15 minutes per subject.

COMMITTEE MEMBERS

Charles Hebrard, Chair
Don Deem
Bertha Underhill (alternate)

3. NEW BUSINESS

- 3a. Operations staffing needs, efficiencies, performance assessment, and training
- 3b. Maintenance staffing needs, efficiencies, performance assessment, and training
- 3c. Safety training for operations and maintenance staff
- 3d. Planning assistance to Chief Engineer on operational matters
- 3e. Planning assistance to Chief Engineer on maintenance matters

4. OLD BUSINESS

None.

5. COMMITTEE MEMBERS COMMENTS, FUTURE AGENDA ITEMS

6. NEXT COMMITTEE MEETING(S)

7. ADJOURNMENT

COMMITTEE MEMBERS

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Bertha Underhill (alternate)