

## AGENDA

### MISSION STATEMENT

"Our team is dedicated to protecting, enhancing, and developing our rich water resources to the highest beneficial use for Calaveras County, while maintaining cost-conscious, reliable service, and our quality of life, through responsible management."

**Special Meeting Date:**

Wednesday, December 16, 2009  
9:00 a.m.

Calaveras County Water District  
423 E. St. Charles Street (PO Box 846)  
San Andreas, California 95249

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

### ORDER OF BUSINESS

#### CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

2. SEATING OF NEW BOARD MEMBERS; BOARD RECONSTITUTION  
AND ELECTION OF OFFICERS  
(Larry Diamond, Interim General Manager)

3. PUBLIC COMMENT

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to five minutes per person / fifteen minutes per subject.

4. CONSENT AGENDA

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested person may request that any item be removed for later discussion.

4a Approve Minutes for the Meeting of November 18, 2009

4b Approve Claim Summary #453 Secretarial Fund in the Amount of  
\$1,174,566.22 for November 2009  
(Jeffrey Meyer, Finance Director)

**RES 2009-\_\_\_\_\_**

4c Approval of Restatement and Resubmittal of VALIC Deferred Compensation  
Plan Documents for Plan #24509-003 as required by IRS (Mgt. & Confidential Units only)  
(Pat Emerson, Admin. Service Manager / HR)

**RES 2009-\_\_\_\_\_**

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### BOARD OF DIRECTORS

Robert Dean, President  
Jeff Davidson, Director

Phil McCartney, Vice President  
Don Stump, Director

Dennis Dooley, Director

**5. OLD BUSINESS**

- 5a Discussion / Action regarding selection of Recruitment Firm for General Manager  
(Larry Diamond, Interim General Manager)
- 5b Discussion / Action regarding District Financial Management Policy No. 57 –  
Credit Card Use Policy  
(Jeffrey Meyer, Finance Director)
- 5c Discussion / Action regarding implementation of a District Fraud Policy  
(Jeffrey Meyer, Finance Director)
- 5d Discussion / Action regarding Approval of Agreement for Management/Operational  
Services with Wallace Community Services District  
(Bill Perley, Utilities Director) **RES 2009-\_\_\_\_\_**

**6. NEW BUSINESS**

- 6a Discussion / Action regarding Customer Billing Insert for Non-Profit Program  
(Jeffrey Meyer, Finance Director)
- 6b Discussion / Action regarding Draft Policy for Benefit Assessment District Formation  
(Steve Hutchings, District Engineer)
- 6c Discussion / Action regarding Petitions to Initiate Assessment District Proceedings  
for Water Service from Property Owners in Rancho Calaveras  
(Larry Diamond, Interim General Manager / Steve Hutchings, District Engineer)
- 6d Discussion / Action regarding Funding / Budget Authorization for Initial A.D.  
Proceedings for DaLee / Cassidy Water Line Extension  
(Jeffrey Meyer, Finance Director)
- 6e Discussion / Action regarding the Update of the Sierra Nevada Conservancy  
Highway 4 Water/Wastewater Grant  
(Edwin Pattison, Water Resources Manager)
- 6f Discussion / Action regarding status of New Hogan / LaContenta A.D. 604 Bond Call  
(Jeffrey Meyer, Finance Director)

**7. REPORTS**

Accept Department Status Reports as follows:

- \*General Manager
- Board of Directors Monthly Reimbursements
- Engineering Department (Steve Hutchings, District Engineer)
- Projects Report
- \*Field Activities (Bill Perley, Director of Utilities)

**8. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

**9. NEXT BOARD MEETINGS**

- Wednesday, January 13, 2010, 9:00 a.m., Regular Meeting
- Wednesday, January 27, 2010, 9:00 a.m., Special Meeting
- Wednesday, February 10, 2010, 9:00 a.m., Regular Meeting

**10. ADJOURN TO CLOSED SESSION**

- a. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE  
Government Code § 54957
- b. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION  
Government Code § 54956.9 (b)(1) (2 cases)

**11. REPORTABLE ACTION FROM CLOSED SESSION**

**12. ADJOURNMENT**