



MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

JUNE 26, 2024

Directors Present: Russ Thomas President
Bertha Underhill, Vice-President
Scott Ratterman, Director
Cindy Secada, Director
Jeff Davidson, Director

Staff Present: Damon Wyckoff, Director of Operations
Rebecca Hitchcock, Clerk to the Board
John Coleman, Water Resources Manager
Jeffrey Meyer, Director of Administrative Services
Kelly Gerkenmeyer, External Affairs Manager
Pat Burkhardt, Construction & Maintenance Manager
Stacey Lollar, Human Resources Manager
Kate Jesus, Human Resources Technician*
Mark Rincon-Ibarra, District Engineer*
Kevin Williams, Senior Civil Engineer*
Juan Maya, Civil Engineer
Haley Airola, Engineering Coordinator*
Dylan Smith, IT Administrator*
Tiffany Burke, Operations Administrative Technician*
Quentine Smith, IT Technician*
Corinne Skrbina, Customer Service*
Michael Bear, Accountant*
Kelly Soulier-Doyle, Accounting Technician*
Bana Rouson-Gedese, Water Resources Specialist*

Others Present: Ralph Copeland
Roger Burton, Govinvest*
Francisco de la Cruz*
Michael Rodgers*

*Attended Virtually

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. All Directors were present.

2. **PUBLIC COMMENT**

No public comment was heard.

3. **CONSENT AGENDA**

3a Report on the Monthly Investment Transactions for May 2024
(Michael Minkler, General Manager)

3b Adoption of Fiscal Year 2024/2025 District Pay Schedule for CalPERS Compliance
(Stacey Lollar, Human Resources Manager) **RES 2024-37**

MOTION: Director Davidson/Underhill Moved to approve the Consent Agenda
Items 3a and 3b as presented

AYES: Directors Davidson, Underhill, Secada, Ratterman, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

President Thomas opened the Public Hearing at 1:02 p.m.

4. **PUBLIC HEARING**

Annual Standby Assessment Fees
(Jeffrey Meyer, Director of Administrative Services)

DISCUSSION: Mr. Meyer explained each of the areas being assessed with standby fees including the history and fees.

- Indian Rock Vineyards Subdivision (Sewer) **RES 2024-38**

MOTION: Directors Davidson/Ratterman Moved to Adopt Resolution No. 2024-38
Approving Annual Standby Assessment Fee for Indian Rock Vineyards
Subdivision (Sewer)

AYES: Directors Davidson, Ratterman, Secada, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

- West Point Improvement District 3 (Water) **RES 2024-39**

MOTION: Directors Davidson/Secada Moved to Adopt Resolution No. 2024-39
Approving Annual Standby Assessment Fee for West Point Improvement
District 3 (Water)

AYES: Directors Davidson, Secada, Ratterman, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

- Ebbetts Pass Improvement District 5 (Water) **RES 2024-40**

MOTION: Directors Davidson/Underhill Moved to Adopt Resolution No. 2024-40 Approving Annual Standby Assessment Fee for Ebbetts Pass Improvement District 5 (Water)

AYES: Directors Davidson, Underhill, Ratterman, Secada, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

- Jenny Lind Improvement District 6, Copper Cove Improvement District 7 (including Copperopolis Townsite) (Water) **RES 2024-41**

MOTION: Directors Davidson/Underhill Moved to Adopt Resolution No. 2024-41 Approving Annual Standby Assessment Fee for Jenny Lind Improvement District 6, Copper Cove Improvement District 7 (including Copperopolis Townsite) (Water)

AYES: Directors Davidson, Underhill, Ratterman, Secada, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

- Saddle Creek Subdivision Improvement District 7 (Water) **RES 2024-42**

MOTION: Directors Davidson/Secada Moved to Adopt Resolution No. 2024-42 Approving Annual Standby Assessment Fee for Saddle Creek Subdivision Improvement District 7 (Water)

AYES: Directors Davidson, Secada, Ratterman, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

- Copper Cove/La Contenta Improvement District 8S (Sewer) **RES 2024-43**

MOTION: Directors Davidson/Underhill Moved to Adopt Resolution No. 2024-43 Approving Annual Standby Assessment Fee for Copper Cove/La Contenta Improvement District 8S (Sewer)

AYES: Directors Davidson, Underhill, Ratterman, Secada, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

President Thomas closed the Public Hearing at 1:11 p.m.

PUBLIC COMMENT: Public comment was given by Francisco de la Cruz.

5. **NEW BUSINESS**

- 5a [Presentation of GASB 75 Disclosures for FY Ending June 30, 2024](#)
(Jeffrey Meyer, Director of Administrative Services)

DISCUSSION: Mr. Meyer presented the GASB 75 disclosures for the Fiscal Year ending June 30, 2024, based on the OPEB valuation as of June 30, 2023. He responded to questions from the Board.

PUBLIC COMMENT: Public comment was given by Ralph Copeland.

- 5b [Aero Fire Update](#)
(Damon Wyckoff, Director of Operations)

DISCUSSION: Mr. Wyckoff briefed the Board on the Aero Fire focusing on staff efforts and district infrastructure. He responded to questions from the Board.

PUBLIC COMMENT: Public comment was given by Ralph Copeland and Francisco de la Cruz.

- 5c [Updated District Website Presentation](#)
(Kelly Gerkenmeyer, External Affairs Manager)

DISCUSSION: Mr. Gerkenmeyer presented the highlights of the new District website. He responded to questions from the Board.

PUBLIC COMMENT: Public comment was given by Ralph Copeland and Francisco de la Cruz.

Director Thomas left the meeting at 2:40 p.m.

6. REPORTS

- 6a General Manager's Report
(Michael Minkler)

There was no General Manager Report.

7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Secada thanked Damon Wyckoff and field staff for their efforts during the Aero Fire.

Director Davidson had nothing to report.

Director Ratterman reported on the Real Estate Ad hoc Committee meeting.

Director Underhill reported the Fire Department up in Ebbetts pass is prepared for fire season.

8. NEXT BOARD MEETINGS

- Wednesday, July 10, 2024, 1:00 p.m., Regular Board Meeting
- Wednesday, July 24, 2024, 1:00 p.m., Regular Board Meeting

9. ADJOURNMENT

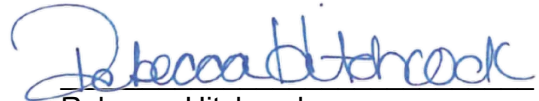
With no further business, the meeting adjourned at approximately 2:57 p.m.

By:



Michael Minkler
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board