



CALAVERAS COUNTY WATER DISTRICT ENGINEERING COMMITTEE MEETING

MINUTES
January 13, 2026

Directors/Committee Members present:

Russ Thomas
Jeff Davidson

Staff present:

Michael Minkler	General Manager
Kevin Williams	District Engineer
Juan Maya	Associate Civil Engineer
Haley Airola	Engineering Coordinator
Chase King	Civil Engineer
Sam Singh	Senior Engineer Technician
Rebecca Hitchcock	Executive Assistance/Clerk to the board*
Kate Jesus	Human Resources Technician*
Bana Rousan-Gedese	Water Resources Specialist*
Dylan Smith	Information Systems Administrator*
Stacey Lollar	HR*
Kate Jesus	Human Resource Technician*
Jared Gravette	Senior Construction Inspector
Kelly Gerkenmeyer	External Affairs Manager
Jesse Hampton	Plant Operations Manager*

Others present:

Matt Ospital	Member of the Public
Noreen Puisis	Member of the Public
Scott Ratterman	Member of the Public*
Ralph Copeland	Member of the Public*
Mike Rodgers	Member of the Public*
Fransico De La Cruz	Member of the Public*
Roxanne Freitas-Souza	Member of the Public

CALL TO ORDER / PLEDGE OF ALLEGIANCE.

1. ROLL CALL

Director Davidson called the Engineering Committee to order at 2:00 p.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

No public comments were made.

3. **APPROVAL OF MINUTES**

Minutes were approved by Director Thomas and seconded by Director Davidson.

4. **NEW BUSINESS**

4a. **CUSD Sewer Main Line Update
(Kevin Williams, District Engineer)**

DISCUSSION: Kevin Williams provided information regarding the tasks for the project and status update. Additional information was provided by representatives from CUSD. Any questions from the Committee were answered by Kevin or CUSD representatives. Recommended by the committee to present to the full Board.

PUBLIC COMMENT: Public comments were made by Patrick Roy, Francisco de la Cruz and Ralph Copeland.

4b. **La Contenta Capacity Fee Study Update
(Kevin Williams, District Engineer)**

DISCUSSION: This item was removed from the agenda

PUBLIC COMMENT: This item was removed from the agenda.

4c. **Valley Springs Regional Wastewater Project
(Juan Maya, Associate Civil Engineer)**

DISCUSSION: Juan Maya provided project information and status update of the grant application. Any questions from the Committee were answered by Juan Maya.

PUBLIC COMMENT: No public Comment was given.

4d. **Wallace CIP 11083W and Sawmill 11083S Project Update
(Chase King, Civil Engineer)**

DISCUSSION: Chase King provided information on the project scope of work, project status update and the intended contract award. Item will move to full Board for approval. Any questions from the Committee were answered by Chase King, Kevin Williams and Damon Wyckoff. Recommended to present to the full Board.

PUBLIC COMMENT: Public comment was given by Fransico de la Cruz, Ralph Copeland and Mike Rodgers.

**4e. C Tank Transmission Line Project Update CIP 11122
(Kevin Williams, District Engineer)**

DISCUSSION: Kevin Williams provided the Committee with a project scope of work and status update. Any questions from the Committee were answered directly by Kevin Williams.

PUBLIC COMMENT: Public comment was given by Francisco de la Cruz.

**4f. Arnold Secondary Clarifier Project Update CIP 15095
(Chase King, Civil Engineer)**

DISCUSSION: Chase King provided the Committee with a project scope of work and a summary of the bids received for project construction. It was recommended by Chase that it be added to the January 28th Board meeting with the intent of contract award. Any questions from the Committee were answered directly by Chase King.

PUBLIC COMMENT: Public comment was given by Ralph Copeland.

**4g. Developer Deposit Update
(Sam Singh, Senior Engineering Technician)**

DISCUSSION: Sam Singh presented the Committee with information regarding an update to the current developer deposit update policy. Any questions from the Committee were answered directly by Sam Singh. It was recommended by the Committee that this item be presented to the full Board.

PUBLIC COMMENT: Public comment was given by Ralph Copeland.

**4h. Big Tree's 1 & 4 Grant Update
(Sam Singh, Senior Engineering Technician)**

DISCUSSION: Sam Singh presented the Committee with an update on the grant application status. Any questions from the Committee were answered directly by Sam Singh.

PUBLIC COMMENT: No public comments were made.

**4i. Copper Cove Dam Raise Cost Update CIP 15094
(Kevin Williams, District Engineer)**

DISCUSSION: Kevin Williams presented the Committee with information regarding an update to the current project scope and recommended changes. Any questions from the Committee were answered directly by Kevin Williams. It was recommended by the Committee to present this item to the full Board.

PUBLIC COMMENT: No public comment was given.

5. **OLD BUSINESS**

5a. **Project Updates**
(Juan Maya, Associate Civil Engineer)

DISCUSSION: Juan Maya provided updates on all projects. Any questions from the Committee were answered by Engineering Staff.

PUBLIC COMMENT: Public comment was made by Ralph Copeland.

6. **GENERAL MANAGER COMMENTS**

7. **DIRECTOR COMMENTS OR FUTURE AGENDA ITEMS**

8. **NEXT COMMITTEE MEETING**

March 3, 2026

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at approximately 3:37 p.m.

Respectfully submitted,

Haley Airola

Haley Airola
Engineering Coordinator