



# CALAVERAS COUNTY WATER DISTRICT FINANCE COMMITTEE MEETING

## AGENDA

### OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

2021-2026 Strategic Plan, Adopted April 28, 2021, and can be viewed at this [link](#)

**Committee Meeting**  
**Tuesday December 16, 2025,**  
**2:30 p.m.**

Calaveras County Water District  
120 Toma Court  
San Andreas, California 95249

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents related to agenda items that are made available to the Board before or at the meeting shall be available for review by the public at 120 Toma Court, San Andreas, CA 95249.**

District Board Meetings are open to in-person attendance by the public and are conducted virtually. The public may participate in the District's Board meeting with the link below. Members of the public who participate in the meeting via teleconference or web conference will be given the opportunity to speak and address the Board, and their comments will be included in the recording of the meeting.

While the District makes efforts to facilitate remote participation, please be aware that remote Teams involvement is offered solely for convenience. In the event of a technological malfunction, the Board can only guarantee the receipt of live comments through in-person attendance. The Board retains the right to proceed with the meeting without remote access in case of a malfunction.

## Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 236 189 580 456

Passcode: pM2LK7L2

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 323-647-8603,,664105427#](#) United States

Phone Conference ID: 528 279 294#

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## COMMITTEE MEMBERS

Jeffrey Robertson, Director

Jack Garamendi, Director

## **ORDER OF BUSINESS**

### **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

1. **PUBLIC COMMENT:** Comments limited to three minutes per person.
2. **APPROVAL OF MINUTES:** For the meeting of November 17, 2025.
3. **NEW BUSINESS**
  - 3a Report on the Monthly Financial Reports for November 2025  
(Jeffrey Meyer, Director of Administrative Services)
  - 3b Discussion regarding the District's Leak Adjustment Policy  
(Jeffrey Meyer, Director of Administrative Services)
  - 3c Update on Tyler Utility Billing System's Business Process Review Project\*  
(Jeffrey Meyer, Director of Administrative Services)
  - 3d Update on Status of District's Issuance of Debt\*  
(Jeffrey Meyer, Director of Administrative Services)
  - 3e Update on the FY 2024-25 Financial Audit\*  
(Jeffrey Meyer, Director of Administrative Services)

### **4. DIRECTOR OF ADMINISTRATIVE SERVICES COMMENTS**

### **5. GENERAL MANAGER COMMENTS**

### **6. DIRECTOR COMMENTS AND FUTURE AGENDA ITEMS**

### **7. NEXT COMMITTEE MEETING**

Tuesday January 20, 2025, at 2:30 p.m.

### **8. ADJOURNMENT**

\* No Paperwork in the packet