



CALAVERAS COUNTY WATER DISTRICT SPECIAL ENGINEERING COMMITTEE

**MINUTES
July 2, 2024**

Directors/Committee Members present:

Russ Thomas
Jeff Davidson

Staff present:

Michael Minkler	General Manager
Mark Rincon-Ibarra	District Engineer
Sam Singh	Senior Engineering Technician
Jared Gravette	Senior Supervisor Construction Inspection
Juan Maya	Civil Engineer
Haley Airola	Engineering Coordinator
Kelly Gerkenmeyer	External Affairs Manager
Pat Burkhardt	Construction/Maintenance Manger
Kate Jesus	Human Resources Technician*
Rebecca Hitchcock	Executive Assistance/Clerk to the board*
John Coleman	Water Resources Manager
Jason Knick	Construction Inspector*
Jeff Meyer	Director of Administrative Services
Bana Rousan-Gedese	Water Resource Specialist*
Kylie Muetterties	Accountant I*
Michael Bear	Accountant II*

Others present:

Bill Slenter	Member of the Public*
Cindy Secada	Member of the Public*
Franscio De La Cruz	Member of the Public*
Micheal Rodgers	Member of the Public*

CALL TO ORDER / PLEDGE OF ALLEGIANCE.

1. ROLL CALL

Director Thomas called the Engineering Committee to order at 2:00 p.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

No Comments from the Public

3. APPROVAL OF MINUTES

The June 4, 2024, minutes were approved by a motion from Director Thomas and seconded by Director Davidson.

4. NEW BUSINESS

**4a Fire District Operations & Maintenance
(Damon Wycoff, Director of Operations)**

DISCUSSION: Damon Wycoff presented on the Districts collaboration with the local Fire Protection Districts to maintain the fire hydrants. Any questions from the Committee were answered directly by Damon Wycoff.

PUBLIC COMMENT: No Public Comment was given.

**4b Construction Management for Copper Tanks Construction
(Mark Rincon-Ibarra, District Engineer)**

DISCUSSION: Mark Rincon-Ibarra, presented on the budget adjustment for the Copper Cove Clearwell and B Tank Project, CIP 11083C. Mark requested to present it to the full Board. Motioned by Director Thomas and seconded by Director Davidson. All questions from the Committee were answered directly by Mark.

PUBLIC COMMENT: No Public Comment was given.

**4c Arnold WWTP Improvements Construction Funding Update
(Mark Rincon-Ibarra, District Engineer)**

DISCUSSION: Mark Rincon-Ibarra provided an update on the project and requested to present it to the full Board. Motioned by Director Davidson and seconded by Director Thomas. All questions from the Committee were answered directly by Mark.

PUBLIC COMMENT: No public comment given.

**4d La Contenta WWTP Improvements Engineering Design Consultant Selection
(Mark Rincon-Ibarra, District Engineer)**

DISCUSSION: Mark Rincon-Ibarra provided an update on the recently received RFP's and requested to present it to the full Board. Motioned by Director Davidson and Seconded by Director Thomas. All questions from the Committee were answered directly by Mark.

PUBLIC COMMENT: Public comment given by Micheal Rodgers.

**4c AMI Project Additional Purchases
(Mark Rincon-Ibarra, District Engineer)**

DISCUSSION: Mark Rincon-Ibarra provided information on the project and additional funding available. All questions from the Committee were answered directly by Mark.

PUBLIC COMMENT: No Public comment given.

4f Douds Fuel Break Project Update
(John Coleman, Water Resources Manager)

DISCUSSION: John Coleman provided a project update and the projected plan for the next year. Any questions from the Committee were answered directly by John.

PUBLIC COMMENT: No Public was given.

5. **OLD BUSINESS**

5a **Capital Improvement Updates**
(Engineering Department)

DISCUSSION: The engineering department provided updates on all CIP projects. Any questions from the Committee were answered by the department.

PUBLIC COMMENT: No Public comment was given

5b **Other Updates**
(Engineering Department)

DISCUSSION: The engineering department provided updates on other projects including developer driven projects. Any questions from the Committee were answered by the department.

PUBLIC COMMENT: Public comment was given by Fransico de la Cruz.

6. **GENERAL MANAGER COMMENTS**

None.

7. **DIRECTOR COMMENTS OR FUTURE AGENDA ITEMS**

Director Davidson asked how the Chevron Determination will affect the District and other local agencies. Director Thomas asked for a report on Gold Creek Subdivision.

8. **NEXT COMMITTEE MEETING**

September 3, 2024

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at approximately 3:14 p.m.

Respectfully submitted,

Haley Airola
Haley Airola
Engineering Coordinator