



CALAVERAS COUNTY WATER DISTRICT SPECIAL ENGINEERING COMMITTEE

MINUTES
February 13, 2025

Directors/Committee Members present:

Russ Thomas
Jeff Davidson

Staff present:

Michael Minkler	General Manager
Kevin Williams	District Engineer
Juan Maya	Civil Engineer
Haley Airola	Engineering Coordinator
Pat Burkhardt	Construction and Maintenance Manager
Damon Wyckoff	Director of Operations
Jared Gravette	Senior Supervisor Construction Inspector
Jason Knick	Construction Inspector
Jeff Myers	Director of Administration Services
Stacey Loller	Human Resources Manager*
Kate Jesus	Human Resources Technician*
Rebecca Hitchcock	Executive Assistance/Clerk to the board*
Michael Bear	Accountant II*
Kylie Muetterties	Accountant I*
Bana Rousan-Gedese	Water Resource Specialist*

Others present:

Mike Rodgers	Member of the Public
Dale Gimble	Member of the Public
Michael Castro	Member of the Public
Francisco de la Cruz	Member of the Public
Patrick Roy	Member of the Public*
209-345-3456	Member of the Public*

CALL TO ORDER / PLEDGE OF ALLEGIANCE.

1. ROLL CALL

Director Thomas called the Engineering Committee to order at 2:00 p.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

Public comment was made by Mike Castro and Francisco de la Cruz.

3. **APPROVAL OF MINUTES**

The October 29, 2024, minutes were approved by a motion from Director Thomas and seconded by Director Davidson.

4. **NEW BUSINESS**

4a **CIP Update**
(Kevin Williams, District Engineer)

DISCUSSION: Kevin Williams provided a detailed update of the CIP program with a slide show presentation. All questions from the committee were answered directly by Kevin Williams.

PUBLIC COMMENT: Public comment was given by Mike Rodgers, Dale Gimble and Francisco de la Cruz.

4b **Developer Project Update**
(Juan Maya, Associate Civil Engineer)

DISCUSSION: Juan Maya provided an update on current developer projects. All questions from committee were answered directly by Juan Maya.

PUBLIC COMMENT: No Public Comment was given.

5. **OLD BUSINESS**

5a **Other Updates**
(Juan Maya, Associate Civil Engineer)

DISCUSSION: Juan Maya provided updates on the current I&I studies, master plan, sewer capacity fee study and new software. Any questions from the Committee were answered by Juan Maya.

PUBLIC COMMENT: Public Comment given by Francisco de la Cruz.

6. **GENERAL MANAGER COMMENTS**

None.

7. **DIRECTOR COMMENTS OR FUTURE AGENDA ITEMS**

Director Davidson requested a fire hydrant presentation in April or May.

8. **NEXT COMMITTEE MEETING**

May 6, 2025

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at approximately 3:51 p.m.

Respectfully submitted,

Haley Airola _____

Haley Airola
Engineering Coordinator