

FINANCE COMMITTEE MEETING
March 21, 2023

The following Committee Members were present:

Scott Ratterman	Director
Cindy Secada	Director

Staff Present:

Jeffrey Meyer	Director of Administrative Services
Kelly Richards	Customer Service Supervisor

Public Present: None.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

Meeting called to order at 1:02 p.m., the Pledge of Allegiance was led by Director Secada.

1. Public Comment: none.
2. Approval of Minutes: For the meetings of February 15, 2023.
3. New Business:
 - 3a. Report on the Monthly Financial Reports for February 2023:

Mr. Meyer reviewed the monthly financial reports. The reports included the tools of Fund and Account Type lists.
 - 3b. PARS Financial Report June 30, 2022
Mr. Meyer reviewed the PARS Financial Report for June 30, 2022.
 - 3c. Discussion of Audit Management Letter
Mr. Meyer stated that the Audit Management Letter will be a standing Finance Committee item until the findings are resolved.
 - 3d. BOLD-CMFA Program
Mr. Meyer presented an overview of the BOLD-CMFA Program, and the Directors were in support of proceeding with the JPA Agreement necessary to support the BOLD Program.
 - 3e. Reminder Notices and Lock-off
Ms. Richards presented the Delinquency Process to the Finance Committee. Mr. Meyer discussed some of the required processes that will need to change in order to implement Reminder Notices and/or Lock-offs. The Finance Committee recommended only implementing reminders at this time. This will be brought to the full Board for discussion/action.
 - 3f. Discussion of Rate Study
Mr. Meyer presented the timeline for the Rate Study. The Finance Plan will be presented to the Finance Committee in the April meeting. The Prop 218 meeting is scheduled for September 13, and the Board will consider the rate study on July 26.
 - 3g. Discussion of Budget
Mr. Meyer presented a brief overview of the Budget timeline and progress to date. It is expected that the preliminary Budget will be presented at the May Finance Committee Meeting.
4. Director of Administrative Services:

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Mr. Meyer had no comments.

5. General Manager Comments:

Mr. Minkler would like to work with each Board member to get in touch with the area community services to expand CCWD relationships in each service area.

6. Director Comments:

Director Ratterman had no comments.

Director Secada had no comments.

7. Future Agenda Items:

- a. Rate Study presentation, when complete.

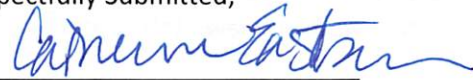
8. Next Committee Meeting:

Monday April 10, 2023 at 1:00 pm (subject to change)

9. Adjournment:

Meeting adjourned at 2:34 p.m.

Respectfully Submitted,



Catherine Eastburn, Accountant II

Approved:



Jeffrey Meyer, Director of Administrative Services