



**MINUTES**  
**CALAVERAS COUNTY WATER DISTRICT**  
**REGULAR BOARD MEETING**

**APRIL 22, 2026**

Directors Present:

Jack Garamendi	President, District 2 (Arrived at 1:06 p.m.)
Scott Ratterman	Vice President, District 1
Jeff Robertson	Director, District 3
Russ Thomas	Director, District 4
Jeff Davidson	Director, District 5

Staff Present:

Michael Minkler	General Manager
Matt Weber, Esq.	General Counsel, Downey Brand
Rebecca Hitchcock	Clerk to the Board
Kelly Gerkenmeyer	External Affairs Manager
Kelly Zahniser	Director of Administrative Services
Stacey Lollar	Human Resources Manager*
Kevin Williams	District Engineer
Jesse Hampton	Plant Operations Manager
Pat Burkhardt	Construction & Maintenance Manager
Andrew Renshaw	Water Resources Manager*
Dylan Smith	Information Systems Administrator*
Juan Maya	Associate Engineer*
Kate Jesus	Human Resources Technician*
Tiffany Burke	Operations Administrative Technician*
Kylie Muetterties	Accountant*
Josh Fernandez	Information Systems Technician*
Jared Gravette	Construction Inspector*
Jason Knick	Construction Inspector*

Others Present:

Jeff Bailey	IEDA*
Michael Rodgers	Member of the public*

\*Attended virtually

**ORDER OF BUSINESS**

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**1. ROLL CALL**

Vice President Ratterman called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Director Garamendi was absent at roll call but arrived at 1:06 p.m.

2. **PUBLIC COMMENT**

No public comment was provided.

3. **CONSENT AGENDA**

**MOTION:** Directors Davidson/Thomas-Moved to Approve Consent Agenda Items: 3a and 3b as presented

3a Approval of the Minutes for the Board Meeting of April 8, 2026  
(Rebecca Hitchcock, Clerk to the Board)

3b Report on the Monthly Investment Transactions for March 2026  
(Kelly Zahniser, Director of Administrative Services)

**PUBLIC COMMENT:** No public comment was provided.

**AYES:** Directors Davidson, Thomas, Robertson, and Ratterman

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Director Garamendi

Director Garamendi arrived at 1:06 p.m.

4. **NEW BUSINESS**

4a [Presentation on the Enterprise Vehicle Lease to Own Program](#)  
(Damon Wyckoff, Director of Operations)

**DISCUSSION:** Damon Wyckoff presented a comprehensive update to the board on the status, financial, and operational impacts of the Enterprise vehicle lease-to-own program, addressing questions from board members about fleet composition, cost savings, regulatory compliance, and future planning.

**PUBLIC COMMENT:** No public comment was provided.

This item was for information only; no action was taken.

5. **REPORTS**

5a [Water Resources Update](#)  
(Andrew Renshaw, Water Resources Manager)

**DISCUSSION:** Andrew Renshaw gave the board an in-depth overview of the 2025-2026 water year, covering precipitation trends, the state of reservoirs, snowpack levels, and what these mean for managing water supplies. He also answered questions from the Directors about how recent weather might affect conditions and discussed future projections.

**PUBLIC COMMENT:** No public comment was provided.

This item was for information only; no action was taken.

- 5b [External Affairs Monthly Report](#)  
(Kelly Gerkenmeyer, External Affairs Manager)

**DISCUSSION:** Kelly Gerkenmeyer provided an overview of recent and upcoming activities in the External and Legal Affairs Committees, including community engagement events, legislative advocacy, and collaboration with regional partners and associations, educational outreach efforts, including high school presentations, the On the Right Track program, scholarship awards, and participation in youth-focused events to promote water awareness and career opportunities.

**PUBLIC COMMENT:** No public comment was provided.

This item was for information only; no action was taken.

- 5c [General Manager's Report](#)  
(Michael Minkler)

Mr. Minkler provided updates on several items, including:

1. Mountain Counties Water Resources Association (MCWRA) meeting
2. CPPA rate settlements
3. pending state legislation
4. budget development
5. the upcoming Association of California Water Agencies (ACWA) Conference
6. staffing progress
7. upcoming Engineering committee meeting
8. Calaveras-Amador Mokelumne River Association (CAMRA) meeting
9. responses to Board questions about customer growth and capital improvement planning

## 6 [BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS](#)

Director Robertson asked for the total number of customers the District serves.

Director Davidson reported that the MCWRA Reception was a great event and the Upper Mokelumne River Watershed Authority (UMWRA) meeting on Friday.

Director Thomas reported on the MCWRA Reception and asked about support for the tragic events at the Canyon Tunnel Project.

Director Ratterman provided updates regarding the CAMRA, ACWA Conference, MCWRA, and the East Bay Municipal Utility District (EBMUD) BBQ reception. He further noted that staff should be conducting a thorough review of the Capital Improvements Program in an effort to potentially prevent the scheduled rate increase in July.

Director Garamendi reported on the Groundwater Sustainability meeting with Calaveras County, UMWRA on Friday and the upcoming Finance Committee meeting.

## 7. **NEXT BOARD MEETINGS**

- Wednesday, May 13, 2026, 1:00 p.m., Regular Board Meeting
- Wednesday, May 27, 2026, 1:00 p.m., Regular Board Meeting

8. **CLOSED SESSION**

**PUBLIC COMMENT:** No public comment was provided.

The meeting adjourned into the Closed Session at 2:54 p.m.

8a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar Regarding Negotiations with Employee Organization Service Employees International Union Local 1021 and Management and Confidential Unit

8b Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code § 54956.9 – one potential case

8c Public Employee Performance Evaluation-Government Code § 54957  
General Manager

Closed Session Participants:

Board Members: Scott Ratterman, Russ Thomas, Jeff Robertson, Jeff Davidson, and Jack Garamendi

Staff: Michael Minkler, Stacey Lollar (item 8a), and Andrew Renshaw (item 8b)

General Counsel: Matt Weber

9. **REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened the Open Session at 5:26 p.m. There was no reportable action

10. **ADJOURNMENT**

With no further business, the meeting adjourned at 5:26 p.m.

By:

ATTEST:



Michael Minkler  
General Manager



Rebecca Hitchcock  
Clerk to the Board