

**MINUTES**  
**CALAVERAS COUNTY WATER DISTRICT**  
**REGULAR BOARD MEETING**  
**JANUARY 14, 2026**

Directors Present:

Scott Ratterman	Vice-President, District 1
Jeff Robertson	Director, District 3
Russ Thomas	Director, District 4
Jeff Davidson	President, District 5

Directors Absent:

Jack Garamendi	President, District 2
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Staff Present:

Michael Minkler	General Manager
Matt Weber, Esq.	General Counsel, Downey Brand
Rebecca Hitchcock	Clerk to the Board
Damon Wyckoff	Director of Operations
Stacey Lollar	Human Resources Manager
Kevin Williams	District Engineer
Pat Burkhardt	Construction and Maintenance Manager
Andrew Renshaw	Water Resources Manager
Kelly Gerkenmeyer	External Affairs Manager
Chase King	Civil Engineer
Kate Jesus	Human Resources Technician*
Kylie Muetterties	Accountant*
Sam Singh	Engineering Technician*
Haley Airola	Engineering Coordinator*
Bana Rousan-Gedese	Water Resources Specialist*
Tiffany Burke	Administrative Technician*
Dylan Smith	Information Systems Administrator*
Josh Fernandez	Information Systems Technician*
Jared Gravette	Construction Inspector*

Others Present:

Cass Ferrannini	Downey Brand*
Francisco de la Cruz	Member of the public
Michael Rodgers	Member of the public
Roxanne Freitas-Souza	Member of the public
Ralph Copeland	Member of the public*

\*Attended virtually

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**1. ROLL CALL**

Vice-President Ratterman called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Director Garamendi was absent but joined via teleconference as a non-participating listener.

**2. PUBLIC COMMENT**

Public comment was provided by Roxanne Freitas-Souza.

**3. CONSENT AGENDA**

**MOTION: Directors Ratterman/Thomas-Approved Consent Agenda Items:3a, 3b, 3c, and 3d as presented.**

- 3a Approval of the Minutes for the Board Meeting of December 10 and December 15, 2025  
(Rebecca Hitchcock, Clerk to the Board)
- 3b Review Board of Directors Monthly Time Sheets for December 2025  
(Rebecca Hitchcock, Clerk to the Board)
- 3c Ratify Claim Summary #646 Secretarial Fund in the Amount of \$4,748,429.45 for December 2025  
(Michael Minkler, General Manager) **RES 2026-01**
- 3d Authorized Signers on Banking and Investment Accounts  
(Michael Minkler, General Manager)
  - Columbia Bank (formerly Umpqua Bank) **RES 2026-02**
  - Local Agency Investment Fund **RES 2026-03**
  - Chandler Asset Management **RES 2026-04**
  - Global Payments **RES 2026-05**

**AYES: Directors Davidson, Thomas, Robertson, and Ratterman**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Director Garamendi**

**4. NEW BUSINESS**

- 4a [Resolution honoring Kelly Soulier-Doyle for 20 years of service upon retirement from the District](#)  
(Stacey Lollar, Human Resources Manager) **RES 2026-07**

**MOTION: Directors Davidson/Thomas-Adopted Resolution No. 2026-07 Commending Kelly Soulier-Doyle for 20 years of Service with the District**

**DISCUSSION:** Ms. Lollar described Ms. Soulier-Doyle’s service and expressed well-wishes for her retirement.

**PUBLIC COMMENT:** No public comment was given.

**YES:** Directors Davidson, Thomas, Robertson, and Ratterman  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Director Garamendi

4b [Discussion/Action regarding Appointment to Board Committees and Election of Members to Joint Power Authorities](#)  
(Jack Garamendi, Board President)

**MOTION:** Director Davidson/Thomas- Moved by Minute Entry to approve the slate of JPA Appointments.

**DISCUSSION:** Director Ratterman introduced the Committee assignments that President Garamendi has set for 2026. Director Robertson expressed concern over the frequency of the External Relations Committee meetings. Following this, the Board voted on the list of appointments to the Joint Powers Authorities where the District holds membership.

Committee Assignments:

Engineering Committee	Director Davidson / Director Thomas
Finance Committee	Director Thomas / Director Garamendi
Legal Affairs Committee	Director Ratterman / Director Davidson
External Relations Committee	Director Robertson / Director Ratterman

JPA’s

ACWA / JPIA	Ratterman (alt. Michael Minkler)
CCWD Public Financing Authority	All Board Members
Calaveras-Amador Mokelumne River Authority (CAMRA)	Ratterman / Garamendi alt: Michael Minkler
Calaveras Public Power Agency (CPPA)	Michael Minkler (alt. Damon Wyckoff)
Eastern San Joaquin Groundwater Authority	Director Thomas
Tuolumne-Stanislaus Integrated Regional Water Management Joint Powers Authority (T-Stan JPA)	Director Thomas (alt. Robertson)
Upper Mokelumne River Watershed Authority (UMRWA)	Director Davidson (alt. Garamendi)

**PUBLIC COMMENT:** No public comment was given

**AYES:** Directors Davidson, Thomas, Robertson, and Ratterman  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Director Garamendi

4c [Discussion/Action regarding the Awarding of a Construction Contract for the Wallace CIP #11083W and Sawmill CIP #11083S](#)  
(Kevin Williams, District Engineer) **RES 2026-06**

**MOTION:** Director Davidson/Thomas- Moved to approve Resolution No. 2026-06 Awarding of a Construction Contract for Wallace CIP #11083W and Sawmill CIP #11083S

**DISCUSSION:** Kevin Williams provided an overview of the project's scope of work, including key objectives, deliverables, and the funding. He responded to questions from the Board.

**PUBLIC COMMENT:**

Public comment was provided by Michael Rodgers.

**AYES:** Directors Davidson, Thomas, Robertson, and Ratterman  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Director Garamendi

**5. REPORTS**

5a [Operations Department Monthly Report –December 2025](#)  
(Damon Wyckoff, Director of Operations)

**DISCUSSION:** Mr. Wyckoff presented the Monthly Operations Report for December 2025, highlighting key items of interest and responding to questions from the Board.

**PUBLIC COMMENT:** There was no public comment.

5b [General Manager's Report](#)  
(Michael Minkler)

Mr. Minkler provided updates on several items, including:

1. Utica Water and Power Authority (UWPA) have hired a new General Manager, Eric Holt.
2. Highway 4 Partnership meeting
3. Engineering Committee meeting
4. Damon Wyckoff is now the Chair of the Association of California Water Agencies (ACWA) Energy Committee
5. Jessica Self, General Manager of Union Public Utility District (UPUD) is the Vice-Chair of ACWA Region 3
6. Staffing challenges in the Administrative Services Department following several retirements
7. Upcoming Upper Mokelumne River Watershed Authority (UMRWA) meeting Friday, January 22

**6 [BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS](#)**

Director Thomas had nothing to report.

Director Davidson had nothing to report.

Director Robertson requested a report on the District Water Loss.

Director Ratterman reported on the ACWA JPIA meeting, the California Special Districts Association (CSDA) Calaveras Chapter meeting, and commended the District for being awarded the ACWA JPIA Presidential Awards for Liability, Property, and Workers' Compensation.

**7. NEXT BOARD MEETINGS**

- Wednesday, January 28, 2026, 5:30 p.m. (Open Session), Special Board Meeting
- Wednesday, February 11, 2026, 1:00 p.m., Regular Board Meeting

**8. CLOSED SESSION**

The meeting adjourned into the Closed Session at approximately 2:13 p.m.

- 8a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 - two potential cases
- 8b Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar Regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

Participants:

Board Members: Scott Ratterman, Russ Thomas, Jeff Robertson, Jeff Davidson  
Staff: Michael Minkler, Stacey Lollar, Andrew Renshaw, Damon Wyckoff, and Jesse Hampton  
General Counsel: Matt Weber and Cass Ferrannini

**9. REPORTABLE ACTION FROM CLOSED SESSION**


The Board reconvened into Open Session at approximately 3:40 p.m. There was no reportable action.


**10. ADJOURNMENT**

With no further business, the meeting adjourned at approximately 3:40 p.m.

By:

ATTEST:

  
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Michael Minkler  
General Manager

  
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Rebecca Hitchcock  
Clerk to the Board