



CALAVERAS COUNTY WATER DISTRICT ENGINEERING COMMITTEE MEETING

MINUTES
September 17, 2025

Directors/Committee Members present:

Russ Thomas
Jeff Robertson

Staff present:

Michael Minkler	General Manager
Kevin Williams	District Engineer
Juan Maya	Civil Engineer
Haley Airola	Engineering Coordinator
Chase King	Civil Engineer
Sam Singh	Senior Engineer Technician*
Pat Burkhardt	Construction and Maintenance Manager
Damon Wyckoff	Director of Operations
Jeff Myers	Director of Administration Services*
Jesse Hampton	Plant Operations Manager*
Rebecca Hitchcock	Executive Assistance/Clerk to the board*
Kate Jesus	Human Resources Technician*
Bana Rousan-Gedese	Water Resources Specialist*
Dylan Smith	Information Systems Administrator*
Joshua Fernandez	Information Systems Technician*
Tiffany Burke	Senior Administrative Technician*
Jared Gravette	Senior Construction Inspector*

Others present:

Rebecca Smith	Member of the Public*
Jessica Self	Member of the Public
Jeff Myers	Member of the Public*

CALL TO ORDER / PLEDGE OF ALLEGIANCE.

1. ROLL CALL

Director Davidson called the Engineering Committee to order at 2:17 p.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

No public comment was given.

3. APPROVAL OF MINUTES

Deferred to next meeting.

4. **NEW BUSINESS**

4a. **Introduction of Chase King
(Kevin Williams, District Engineer)**

DISCUSSION: Kevin Williams provided an introduction of Chase King, Civil Engineer. Chase King provided background information and answered any questions directly.

PUBLIC COMMENT: No Public comment was given.

4b. **ADU Update
(Kevin Williams, District Engineer)**

DISCUSSION: Kevin Williams provided an update on the new policy update. It was motioned by Director Thomas and seconded by Director Davidson to move to the full Board. Any questions from the Committee were answered by Kevin Williams.

PUBLIC COMMENT: No Public comment was given.

4c. **UPUD Emergency Intertie Project
(Kevin Williams, District Engineer)**

DISCUSSION: Kevin Williams provided an update of the status of the Grant Application with UPUD. Any questions from the Committee were answered by Kevin Williams or Jessica Self, UPUD General Manager.

PUBLIC COMMENT: Public Comment was given by Dave Andres.

4d. **Jenny Lind A-B Water Transmission Line CIP 11088 Project Update
(Juan Maya, Associate Engineer)**

DISCUSSION: Juan Maya provided an update project. Any questions from the Committee were answered by the Engineering Department.

PUBLIC COMMENT: No public comment was given.

4e. **Section 219 Grants Update
(Alex Brown, Senior Civil Engineer)**

DISCUSSION: Kevin Williams provided the Committee with information regarding the Notice of Interest filed for a Hazard Mitigation Grant through Cal OES. Any questions from the Committee were answered directly by Kevin Williams.

PUBLIC COMMENT: No public comment was given.

**4f. Wildfire Hardening of Critical Pump Stations Update
(Alex Brown, Senior Civil Engineer)**

DISCUSSION: Kevin Williams provided the Committee with information regarding the Notice of Interest filed for a Hazard Mitigation Grant through Cal OES. Any questions from the Committee were answered directly by Alex Brown.

PUBLIC COMMENT: No public comment was given.

**4g. Arnold Sewer Master Plan Update
(Kevin Williams, District Engineer)**

DISCUSSION: Kevin Williams provided the Committee with information regarding the status of the master plan. Any questions from the Committee were answered directly by Kevin Williams.

PUBLIC COMMENT: No public comment was given.

5. OLD BUSINESS

**5a. Project Updates
(Kevin Williams, District Engineer)**

DISCUSSION: Kevin Williams provided updates on all projects. Any questions from the Committee were answered by Engineering Staff.

PUBLIC COMMENT: No public comment was given.

6. GENERAL MANAGER COMMENTS

None

7. DIRECTOR COMMENTS OR FUTURE AGENDA ITEMS

Director Thomas commented on his upcoming schedule.

8. NEXT COMMITTEE MEETING

November 4, 2025

9. ADJOURNMENT

There being no further business, the meeting adjourned at approximately 3:38 p.m.

Respectfully submitted,

Haley Airola

Haley Airola
Engineering Coordinator