

RESOLUTION NO. 2021-17
RESOLUTION NO. PFA-03
ORDINANCE NO. 2021-01

AGENDA

MISSION STATEMENT

“Our team is dedicated to protecting, enhancing, and developing our rich water resources to the highest beneficial use for Calaveras County, while maintaining cost-conscious, reliable service, and our quality of life, through responsible management.”

Regular Board Meeting
Wednesday, March 24, 2021
1:00 p.m.

Calaveras County Water District
120 Toma Court, (PO Box 846)
San Andreas, California 95249

Based on guidance from the California Governor’s Office and Department of Public Health, in order to minimize the potential spread of the COVID-19 virus, the Calaveras County Water District will convene its public meetings of the Board of Directors telephonically until further notice.

The following alternatives are available to members of the public to watch these meetings and provide comments to the Board before and during the meeting:

Microsoft Teams meeting
Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 689-206-0281,481318333#](#) United States

Phone Conference ID: 481 318 333#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

BOARD OF DIRECTORS

Jeff Davidson, President
Scott Ratterman, Director

Cindy Secada, Vice President
Bertha Underhill, Director

Russ Thomas, Director

2. **PUBLIC COMMENT**

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

3. **CONSENT AGENDA**

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

3a Approval of Minutes for the Board Meeting of March 10, 2021

4. **REPORTS**

4a* General Managers Report
(Michael Minkler)

5.* **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

6. **NEXT BOARD MEETINGS**

- Wednesday, April 14, 2021, 1:00 p.m., Regular Board Meeting
- Wednesday, April 28, 2021, 1:00 p.m., Regular Board Meeting

7. **CLOSED SESSION**

7a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar and Michael Jarvis Regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

8. **REPORTABLE ACTION FROM CLOSED SESSION**

9. **ADJOURNMENT**



CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Cindy Secada
District 3 Bertha Underhill
District 4 Russ Thomas
District 5 Jeff Davidson

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras LAFCO
Calaveras County Parks and Recreation
Committee
Highway 4 Corridor Working Group
Mountain Counties Water Resources
Association (MCWRA)
Mokelumne River Association (MRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. JPA Watershed Advisory Committee (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Richardson & Company, LLP

Membership**

Davidson / Thomas (alt. Secada)
Underhill / Secada (alt. Thomas)
Ratterman / Davidson (alt. Thomas)

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Underhill (alt. Secada)
Michael Minkler (Alt. Brad Arnold)
Thomas
Secada (alt. Thomas)
Davidson (alt. Ratterman)

Ratterman / Thomas
Thomas (alt. Ratterman)

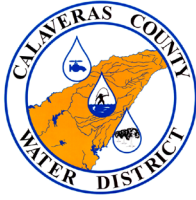
Thomas / Underhill
All Board Members

All Board Members
Brad Arnold

Brad Arnold

* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

** The 1st name listed is the committee chairperson.



RESOLUTION NO. 2021-15
RESOLUTION NO. PFA-03
ORDINANCE NO. 2021-01

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

MARCH 10, 2021

Directors Present: Jeff Davidson, President
Cindy Secada, Vice-President
Scott Ratterman, Director
Bertha Underhill, Director
Russ Thomas, Director

Staff Present: Michael Minkler, General Manager
Matt Weber, General Counsel
Rebecca Hitchcock, Clerk to the Board
Rebecca Callen, Director of Administrative Services
Damon Wyckoff, Director of Operations
Brad Arnold, Manager of Water Resources
Jessica Self, External Affairs Manager
Stacey Lollar, Human Resources Manager
Kate Jesus, Engineering Coordinator
Tiffany Burke, Senior Administrative Technician

Others Present: Chelsea Haines, ACWA

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Davidson called the Regular Board Meeting to order at 1:05 p.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

MOTION: Directors Secada/Underhill–Approved Consent Agenda Item:
3a, 3b, 3c, and 3d as presented.

3a Approval of Minutes for the Board Meetings of February 10, February 19, and February 24, 2021

- 3b Review Board of Directors Monthly Time Sheets for February 2021
- 3c Ratify Claim Summary #588 Secretarial Fund in the Amount of \$3,635,387.10 for February 2021
(Rebecca Callen, Director of Administrative Services) **RES 2021-15**
- 3d Report on the Monthly Investment Transactions for February 2021
(Rebecca Callen, Director of Administrative Services)

AYES: Directors Secada, Underhill, Ratterman, Thomas, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

4. NEW BUSINESS

- 4a Update on 2018 Water Conservation Legislation
(Brad Arnold, Manager of Water Resources)

DISCUSSION: Mr. Arnold reviewed The Water Conservation Act of 2009 (SB X7-7, Steinberg) requiring State Water Resources Control Board (SWRCB) and California Department of Water Resources (DWR) to establish new standards and rules for water suppliers to be adopted by 2022 and implemented by 2028. He explained the conservation targets for indoor use, outdoor (landscape) use, commercial use, and system water losses. At this point, the penalties for overuse are unclear. He reviewed the District water loss audits and showed the data from the 2020 audit and detailed the water loss portion. Mr. Arnold took questions from the Board. Chelsea Haines, the Regulatory Affairs Director at ACWA spoke to the Board about how ACWA is responding to the State about these regulations. There was discussion between staff and the Board regarding the mandates.

This item was for information only; no action was taken.

- 4b Discussion/Action on a Declaration of Surplus for a Portion of APN 055-051-008
(Michael Minkler, General Manager) **RES 2021-16**

MOTION: Directors Ratterman/Underhill–Declared Surplus for a Portion of APN 055-051-008

DISCUSSION: Mr. Minkler stated the District operates water and wastewater treatment plants (the “Plants”) that are co-located on District property in Copperopolis. The Plants and surrounding storage ponds are located on 252.55 acres, which the District owns. Currently, the District does not utilize all the property surrounding the Plant for its operations. Staff has evaluated the current and future needs of the District for the Plants and has determined that approximately 91.9 acres are no longer needed for the District’s use. The property that staff believes is no longer necessary is a portion of APN 055-051-008. This property is located on the east side of the property and is the furthest away from the Plant. Staff has determined that because the property is no longer necessary for the District’s use that it would be in the best interest of the District to sell the property. Director Ratterman stated that there used to be a Property Committee that reviewed the District properties for use.

PUBLIC COMMENT: Ralph Copeland wanted to comment after the Public Comment portion of this item had passed. Michael Minkler told him he would call him after the meeting to explain the surplus process.

AYES: Directors Thomas, Ratterman, Secada, Underhill, and Davidson
NOES: None
ABSTAIN: None
ABSENT: None

5. OLD BUSINESS

5a Discussion/Direction regarding Maintenance and Warehouse Building Project – CIP #11101 (Damon Wyckoff, Director of Operations)

DISCUSSION: Mr. Wyckoff reported that staff have begun discussion about the maintenance and warehouse building. They have found ways to reduce costs on the building such as acting as the head contractor. Director Davidson stated that the basic building was originally priced for \$90,000 and is now priced at \$113,000. There was significant discussion about the details of the project. The Board directed staff to continue working on the project and work diligently to stay within the current budget.

This item was for information only; no action was taken.

6. REPORTS

6a Report on the February 2021 Operations and Engineering Departments (Damon Wyckoff, Director of Operations)

DISCUSSION: Mr. Wyckoff presented the February 2021 monthly Operations and Engineering reports. He reviewed items of interest and answered questions from the Board.

PUBLIC COMMENT: There was no public comment.

6b General Managers Report (Michael Minkler)

DISCUSSION: Mr. Minkler reported on the following activities: 1) wished Director Underhill a happy birthday; 2) Calaveras County has been downgraded to the Red Tier for Covid-19 restrictions and the Calaveras County Public Health Department has recognized water and wastewater employees under the food and agriculture category for vaccines; 3) the Strategic Plan Special Board Workshop is on Friday, March 19th; 4) an all employee meeting was held asking for staff input on the Strategic Plan; 5) some employees attended a site tour in the Copperopolis area ; 6) Blue Lake Springs could possibly need more capacity; 7) the amount of work going into the Valley Springs and Copperopolis Capacity Fee updates; and 8) Donna Leatherman from CPUD is retiring.

7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Underhill asked Michael Minkler about the status of the White Pines Park rule changes.

Director Ratterman had nothing to report.

Director Thomas enjoyed having CCWD staff attend a tour and discuss various water rights ideas. He would like to see a resolution about the long-standing issue of customers communicating with the customer service department.

Director Secada had nothing to report.

Director Davidson had nothing to report.

8. NEXT BOARD MEETINGS

- Friday, March 19, 2021, 8:30 a.m., Special Board Workshop-Strategic Planning
- Wednesday, March 24, 2021, 1:00 p.m., Regular Board Meeting

Closed Session was cancelled.

9. CLOSED SESSION

- 9a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar, and Michael Jarvis Regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

10. ADJOURNMENT

With no further business, the meeting adjourned at approximately 2:56 p.m.

Respectfully Submitted:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board