

RESOLUTION NO. 2026-34
RESOLUTION NO. PFA-01
ORDINANCE NO. 2026-02

AGENDA

OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

2021-2026 Strategic Plan, Adopted April 28, 2021, and can be viewed at this [link](#).

Regular Board Meeting
Wednesday April 22, 2026
1:00 p.m.

[Calaveras County Water District](#)
120 Toma Court
San Andreas, California 95249

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

District Board Meetings are open to in-person attendance by the public and are conducted virtually. The public may participate in the District's Board meeting with the link below. Members of the public who participate in the meeting via teleconference or web conference will be given the opportunity to speak and address the Board, and their comments will be included in the recording of the meeting.

While the District makes efforts to facilitate remote participation, please be aware that remote Teams involvement is offered solely for convenience. In the event of a technological malfunction, the Board can only guarantee the receipt of live comments through in-person attendance. With the exception of a noticed teleconference meeting, the Board retains the right to proceed with the meeting without remote access in case of a malfunction.

Microsoft Teams
[Join the meeting now](#)
Meeting ID: 299 135 245 258
Passcode: 5UZ66pb7
Dial in by phone
[+1 323-647-8603,,932292202#](#)
[Find a local number](#)
Phone conference ID: 932 292 202#

BOARD OF DIRECTORS

Jack Garamendi, President
Jeff Robertson, Director

Russ Thomas, Director

Scott Ratterman, Vice President
Jeff Davidson, Director

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

2. PUBLIC COMMENT

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

3. CONSENT AGENDA

The following items are expected to be routine/non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

3a Approval of the Minutes for the Board Meeting of April 8, 2026
(Rebecca Hitchcock, Clerk to the Board)

3b Report on the Monthly Investment Transactions for March 2026
(Kelly Zahniser, Director of Administrative Services)

4. NEW BUSINESS

4a* Presentation on the Enterprise Vehicle Lease to Own Program
(Damon Wyckoff, Director of Operations)

5. REPORTS

5a* Water Resources Update
(Andrew Renshaw, Water Resources Manager)

5b* External Affairs Monthly Report
(Kelly Gerkensmeyer, External Affairs Manager)

5c* General Manager's Report
(Michael Minkler)

6* BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

7. NEXT BOARD MEETINGS

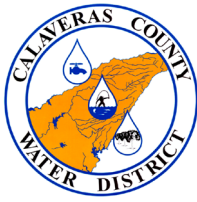
- Wednesday, May 13, 2026, 1:00 p.m., Regular Board Meeting
- Wednesday, May 27, 2026, 1:00 p.m., Regular Board Meeting

8. CLOSED SESSION

- 8a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar Regarding Negotiations with Employee Organization Service Employees International Union Local 1021 and Management and Confidential Unit
- 8b Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 – one potential case
- 8c Public Employee Performance Evaluation-Government Code §54957
General Manager

9. REPORTABLE ACTION FROM CLOSED SESSION

10. ADJOURNMENT



CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Jack Garamendi
District 3 Jeff Robertson
District 4 Russ Thomas
District 5 Jeff Davidson

Financial Services

Columbia Bank
US Bank
Wells Fargo Bank

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee
*External Relations Committee

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras County Parks and Recreation
Committee
Mountain Counties Water Resources
Association (MCWRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. Watershed Advisory Committee to the JPA (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Hudson & Company, Inc.

Membership**

Davidson/Thomas (alt. Robertson)
Thomas/Garamendi (alt. Robertson)
Ratterman/Davidson (alt. Thomas)
Robertson/Ratterman (alt. Davidson)

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Garamendi (alt: Michael Minkler)
Michael Minkler (alt. Damon Wyckoff)
Thomas
Thomas (alt. Robertson)

Davidson (alt. Garamendi)

Thomas (alt. Ratterman)

All Board Members

Andrew Renshaw (alt: Bana Rousan-
Gedese)

Andrew Renshaw (alt: Bana Rousan-
Gedese)

* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

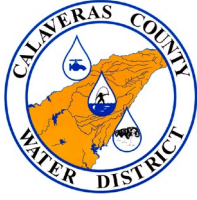
** The 1st name listed is the committee chairperson.

A dynamic water splash in shades of blue and white, with numerous water droplets of various sizes scattered across the page. The splash is most prominent at the bottom right, curving upwards and to the left.

A G E N D A

3 a

I T E M



MINUTES
CALAVERAS COUNTY WATER DISTRICT
REGULAR BOARD MEETING

APRIL 8, 2026

Directors Present:

Scott Ratterman	Vice-President, District 1
Jeff Robertson	Director, District 3
Russ Thomas	Director, District 4
Jeff Davidson	Director, District 5

Directors Absent:

Jack Garamendi	President, District 2
----------------	-----------------------

Staff Present:

Michael Minkler	General Manager
Matt Weber, Esq.	General Counsel, Downey Brand*
Rebecca Hitchcock	Clerk to the Board
Kelly Gerkenmeyer	External Affairs Manager
Kelly Zahniser	Director of Administrative Services
Stacey Lollar	Human Resources Manager*
Kevin Williams	District Engineer
Jesse Hampton	Plant Operations Manager
Pat Burkhardt	Construction & Maintenance Manager
Andrew Renshaw	Water Resources Manager*
Dylan Smith	Information Systems Administrator*
Juan Maya	Associate Engineer*
Kate Jesus	Human Resources Technician*
Tiffany Burke	Operations Administrative Technician*
Haley Airola	Engineering Coordinator*
Kylie Muetterties	Accountant*
Josh Fernandez	Information Systems Technician*
Jared Gravette	Construction Inspector*
Jason Knick	Construction Inspector*

Others Present:

None

*Attended virtually

ORDER OF BUSINESS

[CALL TO ORDER / PLEDGE OF ALLEGIANCE](#)

1. **ROLL CALL**

Vice-President Ratterman called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Director Garamendi was absent.

2. **PUBLIC COMMENT**

No public comment was provided.

3. **CONSENT AGENDA**

MOTION: Directors Davidson/Thomas-Moved to Approve Consent Agenda Items: 3a, 3b, 3c, 3d and 3e as presented

- 3a Approval of the Minutes for the Board Meeting of March 25, 2026
(Rebecca Hitchcock, Clerk to the Board)
- 3b Review Board of Directors Monthly Time Sheets for March 2026
(Rebecca Hitchcock, Clerk to the Board)
- 3c Ratify Claim Summary #649 Secretarial Fund in the Amount of \$3,729,321.96 for March 2026
(Kelly Zahniser, Director of Administrative Services) **RES 2026-30**
- 3d November 3, 2026, General Election Consolidation
(Rebecca Hitchcock, Clerk to the Board) **RES 2026-31**
- 3e Approval of a Side Letter Agreement with SEIU Local 1021
(Stacey Lollar, Human Resources Manager) **RES 2026-32**

PUBLIC COMMENT: No public comment was provided.

AYES: Directors Davidson, Thomas, Robertson, and Ratterman
NOES: None
ABSTAIN: None
ABSENT: None

4. **NEW BUSINESS**

- 4a [Discussion/Action regarding Change Order for CIP #11122- Copper C Transmission Main and Booster Pump Station](#)
[\(Kevin Williams, District Engineer\)](#) **RES 2026-33**

MOTION: Directors Thomas/Davidson-Adopted Resolution No. 2026-33 Approving the Change Order for CIP # 11122-Copper C Transmission Main and Booster Pump Station

DISCUSSION: Kevin Williams, District Engineer, presented to the board a change order for the Copper C transmission pipeline project, detailing pavement restoration requirements, budget impacts, contract provisions, and lessons learned. He explained that the county requires matching existing pavement thickness plus one inch in most areas, with some negotiated exceptions. Due to poor pavement conditions and trench width increases, restoration quantities exceeded original estimates, especially on Charmstone and Little John Rd. He responded to questions from the Board.

PUBLIC COMMENT: No public comment was heard

AYES: Directors Thomas, Davidson, Robertson, and Ratterman
NOES: None
ABSTAIN: None
ABSENT: Director Garamendi

5. REPORTS

5a [Monthly Operations Report](#)
(Damon Wyckoff, Director of Operations)

DISCUSSION: Pat Burkhardt, delivered the Monthly Operations Report for February and March 2026, summarizing significant points of interest and addressing inquiries from the Board.

PUBLIC COMMENT: There was no public comment.

5b [General Manager's Report](#)
(Michael Minkler)

Mr. Minkler provided updates on several items, including:

1. the Army Corp of Engineers workplan included \$3.1 million funding for CCWD
2. Cal OES has moved the Big Trees Pump Station grant application forward
3. The Legal Affairs Committee meeting
4. The upcoming CPPA meeting
5. the Finance Committee meeting
6. the Urban Water Management Plan Update
7. update on the Blue Mountain Energy USDA Loan for the Biomass project

6 BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Robertson had nothing to report.

Director Davidson had nothing to report.

Director Thomas had nothing to report.

Director Ratterman reported on the upcoming Mountain Counties Water Resource Association reception and meeting in Murphys and the Urban Water Institute Annual Conference.

7. NEXT BOARD MEETINGS

- Wednesday, April 22, 2026, 1:00 p.m., Regular Board Meeting
- Wednesday, May 13, 2026, 1:00 p.m., Regular Board Meeting

8. CLOSED SESSION

The meeting adjourned into the Closed Session at 2:04 p.m.

8a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar Regarding Negotiations with Employee

Organization Service Employees International Union Local 1021 and Management and Confidential Unit

- 8b Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 – two potential cases

9. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened the Open Session at 2:51 p.m. There was no reportable action.

10. ADJOURNMENT

With no further business, the meeting adjourned at 2:51 p.m.

By:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board

DRAFT

A dynamic splash of water in shades of light blue and white, with numerous individual water droplets of various sizes scattered across the white background. The splash is concentrated in the bottom right corner, with droplets trailing upwards and outwards.

A G E N D A

3 b

I T E M

Agenda Item

DATE: April 22, 2026

TO: Michael Minkler, General Manager

FROM: Kelly Zahniser, Director of Administrative Services

SUBJECT: Report on the Monthly Investment Transactions for March 2026

RECOMMENDED ACTION:

For information only.

SUMMARY:

Per the District's Investment Policy, staff will report on the monthly investment activity for the preceding month. During March, the following investment transactions occurred:

MONTHLY ACTIVITY						
Investment Trustee:	Local Agency Investment Fund Activity:	Chandler	Chandler	U.S. Bank	U.S. Bank	EverBank
Asset Management Activity:	General	General	Water CIP Loan II	Water CIP Loan	Sewer CIP Loan	Sewer CIP Loan II
Book Value at 2/28/2026	11,851,648.67	21,452,960.95	16,751,279.43	6,783,777.28	1,993,375.60	10,131,870.57
Security Purchases		855,637.25	1,475,635.22	-		
Interest				15,034.48	4,417.79	30,975.29
Security Sales		(478,185.30)	(1,453.00)			
Change in Cash, Payables, Receivables		(28,373.72)	668.42			
Principal Paydown		(29,416.89)				
Calls		(255,402.50)	(1,350,000.00)			
Amortization/Accretion		4,736.70	6,044.44			
Gain/(Loss) on Dispositions		3,307.91				
Withdrawals, Operating Cash						
Book Value at 03/31/2026	11,851,648.67	21,525,264.40	16,882,174.51	6,798,811.76	1,997,793.39	10,162,845.86

LAIF (Local Agency Investment Fund) daily interest rates are 3.82% as of March 31, 2026.

**CALAVERAS COUNTY WATER DISTRICT
INVESTMENT ACTIVITY
FOR THE MONTH ENDED March 31, 2026**

INVESTMENT TRUSTEE	TYPE OF FUNDS/Availability	MARKET VALUE	INVESTMENT COST				CM INTEREST AND DIVIDEND RECVD
			BOOK	PAR (PRINC)	CPN RATE	DATE INVST	
Local Agency Investment Fund	Restricted for Reserves/Special Projects	11,851,648.67	11,851,648.67	11,851,648.67	3.820%	ongoing	-
Chandler Asset Management	Restricted/Reserves/Expansion/AD/CIP	21,937,510.65	21,452,960.95	21,638,150.71	4.070%	ongoing	72,303.45
Chandler Asset Management	Committed to Specific CIP Projects	16,994,263.64	16,751,279.43	16,849,857.67	3.850%	ongoing	130,895.08
U.S. Bank - CIP Water Loan	Committed to Specific CIP Projects	6,798,811.76	6,798,811.76	6,798,811.76	4.200%	ongoing	15,034.48
U.S. Bank - CIP Sewer Loan	Committed to Specific CIP Projects	1,997,793.39	1,997,793.39	1,997,793.39	4.200%	ongoing	4,417.79
EverBank - CIP Sewer Loan	Committed to Specific CIP Projects	10,162,845.86	10,162,845.86	10,162,845.86	1.240%	ongoing	30,975.29
Totals		69,742,873.97	69,015,340.06	69,299,108.06			253,626.09

MONTHLY ACTIVITY

Investment Trustee:	Local Agency Investment Fund Activity:	Chandler	Chandler	U.S. Bank	U.S. Bank	EverBank
Asset Management Activity:	General	General	Water CIP Loan II	Water CIP Loan	Sewer CIP Loan	Sewer CIP Loan II
Book Value at 2/28/2026	11,851,648.67	21,452,960.95	16,751,279.43	6,783,777.28	1,993,375.60	10,131,870.57
Security Purchases		855,637.25	1,475,635.22	-		
Interest				15,034.48	4,417.79	30,975.29
Security Sales		(478,185.30)	(1,453.00)			
Change in Cash, Payables, Receivables		(28,373.72)	668.42			
Principal Paydown		(29,416.89)				
Calls		(255,402.50)	(1,350,000.00)			
Amortization/Accretion		4,736.70	6,044.44			
Gain/(Loss) on Dispositions		3,307.91				
Withdrawals, Operating Cash						
Book Value at 03/31/2026	11,851,648.67	21,525,264.40	16,882,174.51	6,798,811.76	1,997,793.39	10,162,845.86

**CALAVERAS COUNTY WATER DISTRICT
CHANDLER ASSET MANAGEMENT (General)**

FOR THE MONTH ENDED March 31, 2026

INVESTMENT TRUSTEE/TYPE	MARKET VALUE	INVESTMENT COST			Dividends Earned	Interest Earned
		BOOK	PAR Value/Units	CPN RATE		
Asset Backed Security	1,118,565.67	1,114,746.53	1,114,837.14	4.86%		4,365.23
Agency Securities	3,035,966.30	2,995,271.70	3,000,000.00	4.38%		19,937.50
Agency CMBS	2,021,897.96	2,026,069.15	2,133,867.98	4.29%		5,001.66
Corporate Securities	5,292,995.04	5,251,755.32	5,275,000.00	4.52%		17,223.92
Money Market Fund (Cash)	179,396.61	179,396.61	179,396.61	3.28%	-	327.05
Municipal Bonds	207,333.60	201,643.89	200,000.00	5.12%		-
Supranational Securities	204,678.15	204,990.23	205,000.00	0.97%		-
US Treasury	9,542,971.78	9,551,390.97	9,600,000.00	3.64%		47,649.81
Totals	21,603,805.11	21,525,264.40	21,708,101.73	4.07%	-	94,505.17