



RESOLUTION NO. 2020-65  
RESOLUTION NO. PFA-03  
ORDINANCE NO. 2020-01

## MINUTES

### CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

September 23, 2020

Directors Present: Bertha Underhill, President  
Jeff Davidson, Vice President  
Scott Ratterman, Director  
Russ Thomas, Director

Directors Absent: Cindy Secada, Director

Staff Present: Michael Minkler, General Manager  
Matt Weber, General Counsel-via teleconference  
Rebecca Hitchcock, Clerk to the Board  
Charles Palmer, District Engineer  
Rebecca Callen, Director of Administrative Services  
Damon Wyckoff, Director of Operations  
Jesse Hampton, Plant Operations Manager-via teleconference  
Pat Burkhardt, Construction and Maintenance Manager-via teleconference  
Brad Arnold, Manager of Water Resources  
Kate Jesus, Engineering Coordinator-via teleconference

## ORDER OF BUSINESS

### CALL TO ORDER / PLEDGE OF ALLEGIANCE

#### 1. ROLL CALL

President Underhill called the Regular Board Meeting to order at 1:01 p.m. and led the pledge of allegiance.

#### 2. PUBLIC COMMENT

There was no public comment.

#### 3. CONSENT AGENDA

MOTION: Directors Ratterman/Davidson-Approved Consent Agenda Items:  
3a and 3b as presented

3a Ratify Claim Summary #582 Secretarial Fund in the Amount of \$3,978,228.65 for August 2020  
(Rebecca Callen, Director of Administrative Services) **RES 2020-65**

3b Report on the Monthly Investment Transactions for August 2020  
(Rebecca Callen, Director of Administrative Services)

**AYES: Directors Ratterman, Davidson, Thomas, and Underhill**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Director Secada**

#### **4. NEW BUSINESS**

4a Amendment of Board of Directors Policy Handbook, Policy No. 5010–Board Meetings  
(President Underhill) **RES 2020-66**

**MOTION: Directors Davidson/Thomas–Approved the Amendment to the Board of Directors Policy Handbook, Policy No. 5010–Board Meetings**

**DISCUSSION:** Director Underhill reviewed the reasons behind the meeting time switch to 9:00 a.m. during the winter months last year. She explained that she no longer thinks an early morning meeting is necessary and the Board meetings should remain at 1:00 p.m. all year round.

**PUBLIC COMMENT:** There was no public comment.

**AYES: Directors Davidson, Thomas, Ratterman, and Underhill**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Director Secada**

4b Discussion/Action Regarding Agreement Between CCWD and UMRWA for the MAC Region IRWMP/West Point Water Supply Reliability Project  
(Charles Palmer, District Engineer) **RES 2020-67**

**MOTION: Directors Davidson/Ratterman–Approved the Agreement Between CCWD and UMRWA for the MAC Region IRWMP/West Point Water Supply Reliability Project**

**DISCUSSION:** Mr. Palmer gave the background story on the project. He explained it is a redundancy project to add a second filtration system to the West Point Water Treatment Plant. Through the MAC Region, the State of California Department of Water Resources has agreed to enter into an agreement with the Upper Mokelumne River Watershed Authority (UMRWA) for a Proposition 1, Round 1 Integrated Regional Water Management (IRMW) Implementation Grant for the West Point Water Supply Reliability Project. The adopted FY 2020-21 budget includes funding of \$2 million in the CIP program over the current and next two fiscal years. The project is estimated to cost \$2 million and the Prop.1 Implementation Grant will cover approximately \$500,000 or 25% of the total cost. This Board item? would allow the General Manager to sign the agreement between CCWD and UMRWA for the grant. Mr. Palmer responded to questions from the Board regarding the project.

**PUBLIC COMMENT:**

Richard Sykes stated the UMRWA Board would consider the agreement at their October 23, 2020 meeting.

**AYES:** Directors Davidson, Ratterman, Thomas, and Underhill  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Director Secada

**5. OLD BUSINESS**

There was no old business.

**6. REPORTS**

6a District Engineer Projects Update

**DISCUSSION:** Mr. Palmer reviewed the status of active construction projects at the District. There was discussion between Mr. Palmer and the Board regarding various projects.

**PUBLIC COMMENT:** There was no public comment.

This item was for information only; no action was taken.

6b General Manager Report

**DISCUSSION:** Mr. Minkler reported on the following activities: 1) the District has received preliminary approval from FEMA for the Hunters Reservoir Raw Water Pump; 2) the District has been notified of a potential PG&E Public Safety Power Shutdown (PSPS) this weekend; 3) there was a White Pines Park Committee meeting this past week and he stated there is a fantastic group of volunteers there who are doing a sweepstakes fundraiser to raise money for the park; 4) the Arnold Fuel Thinning Project is nearing completion but needs rain to fall before they will continue with any additional mastication of the trees; 5) he will be moderating the ACWA Region 3 virtual event: ACWA Economic Drivers of Sustainable Forest Management Matter for California's Headwaters on October 20<sup>th</sup>; 6) there is a Strategic Planning kick-off meeting scheduled for next month; 7) he attended an Eastside Groundwater Sustainability Agency meeting and anticipates receiving feedback on the draft Joint Powers Agreement that Brad Arnold drafted; 8) a new External Affairs Manager will start later in October and should be a fantastic addition to the team; and 9) the District met with Union Public Utility District (UPUD) last Friday to discuss the possibility of an intertie for a back-up supply to the UPUD distribution system. Utica Water and Power Authority (UWPA) received a grant for hazard mitigation and this project could be a good fit for the grant.

**7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Thomas is very happy to hear about the External Affairs Manager.

Director Davidson reported he has created a Facebook page for his campaign for re-election, which is Davidson2020. He will also be traveling on October 14.

Director Ratterman stated he already liked Davidson2020.

Director Underhill spoke about the States Suction Dredging Proposal.

**8. NEXT BOARD MEETINGS**

- Wednesday, September 23, 2020, 1:00 p.m., Regular Board Meeting
- Wednesday, October 14, 2020, 1:00 p.m., Regular Board Meeting

The meeting adjourned into Closed Session at approximately 2:07 p.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Jeff Davidson, and Scott Ratterman; staff members Michael Minkler, General Manager, Brad Arnold, Manager of Water Resources (for item 9a); and Matt Weber, General Counsel, via teleconference.

**9. CLOSED SESSION**

9a Conference with Legal Counsel – Potential Litigation Government Code §54956.9(b)(1) – 1 case

9b Government Code section 54956.9(d)(1) (Pending adjudicatory proceeding before State Water Resources Control Board regarding District water rights).

**10. REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened into Open Session at approximately 4:17 p.m. There was no reportable action.

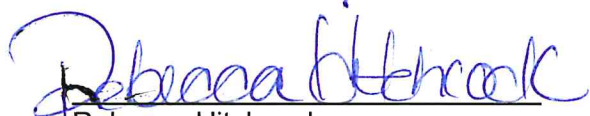
**11. ADJOURNMENT**

With no further business, the meeting adjourned at 4:17 p.m.

Respectfully Submitted:

  
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Michael Minkler  
General Manager

ATTEST:

  
\_\_\_\_\_  
Rebecca Hitchcock  
Clerk to the Board