



CALAVERAS COUNTY WATER DISTRICT SPECIAL ENGINEERING COMMITTEE

MINUTES
March 11, 2025

Directors/Committee Members present:

Russ Thomas
Jeff Davidson

Staff present:

Michael Minkler	General Manager
Kevin Williams	District Engineer
Juan Maya	Civil Engineer
Haley Airola	Engineering Coordinator
Sam Singh	Senior Engineer Technician
Pat Burkhardt	Construction and Maintenance Manager
Damon Wyckoff	Director of Operations
Jared Gravette	Senior Supervisor Construction Inspector*
Jeff Myers	Director of Administration Services*
Rebecca Hitchcock	Executive Assistance/Clerk to the board*
Kylie Muetterties	Accountant I*
Bana Rousan-Gedese	Water Resource Specialist*
Tiffany Burke	Senior Administrative Technician*
Kelly Gerkenmeyer	External Affairs Manager*

Others present:

Mike Rodgers	Member of the Public*
Jonathan Lesperanc PE	Member of the Public*
Francisco de la Cruz	Member of the Public*
Victoria Fernandez	Member of the Public*
Unknown	Member of the Public*

CALL TO ORDER / PLEDGE OF ALLEGIANCE.

1. ROLL CALL

Director Thomas called the Engineering Committee to order at 2:03 p.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

No public comment was given.

3. APPROVAL OF MINUTES

The February 11, 2025, minutes were approved by a motion from Director Thomas and seconded by Director Davidson.

4. NEW BUSINESS

**4a Copper Cove C Transmission Line CIP 111222
(Kevin Williams, District Engineer)**

DISCUSSION: This item was pulled from the agenda.

PUBLIC COMMENT:

**4b Ebbetts Pass Water System Master Plan and Hydraulic Model
(Kevin Williams, District Engineer)**

DISCUSSION: Kevin Williams provided information regarding the RFP status for the Ebbetts Pass Waste System. All questions were answered directly by Kevin Williams.

PUBLIC COMMENT: Public comment given by Francisco de la Cruz.

**4c Capital Improvement Update
(Kevin Williams, District Engineer)**

DISCUSSION: Kevin Williams provided on update on the Capital Improvement Program. Any questions from the Committee were answered by Kevin Williams.

PUBLIC COMMENT: Public comment was given by Franisco de la Cruz.

5. OLD BUSINESS

**5a Developer Projects
(Juan Maya, Associate Civil Engineer)**

DISCUSSION: Sam Singh provided updates on the developer projects. Any questions from the Committee were answered by Engineering Staff.

PUBLIC COMMENT: No public comment was given.

**5b Other Updates
(Juan Maya, Associate Civil Engineer)**

DISCUSSION: Juan Maya provided updates on all other engineering projects. Any questions from the Committee were answered by Engineering staff.

PUBLIC COMMENT: No public comment was given.

6. **GENERAL MANAGER COMMENTS**

None.

7. **DIRECTOR COMMENTS OR FUTURE AGENDA ITEMS**

Director Davidson requested a CIP 10-year construction report.

8. **NEXT COMMITTEE MEETING**

July 1, 2025

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at approximately 3:27 p.m.

Respectfully submitted,

Haley Airola

Haley Airola
Engineering Coordinator