

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

APRIL 24, 2024

Directors Present: Russ Thomas President
Bertha Underhill, Vice-President
Scott Ratterman, Director
Cindy Secada, Director
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager
Matt Weber Esq, General Counsel
Rebecca Hitchcock, Clerk to the Board
Damon Wyckoff, Director of Operations
Kevin Williams, Senior Civil Engineer
Juan Maya, Civil Engineer
John Coleman, Water Resources Manager
Kelly Gerkenmeyer, External Affairs Manager
Kelly Richards, Customer Service Supervisor*
Stacey Lollar, Human Resources Manager*
Kate Jesus, Human Resources Technician*
Sam Singh, Engineering Technician*
Haley Airola, Engineering Coordinator*
Dylan Smith, IT Technician*
Corinne Skrbina, Customer Service*
Tiffany Burke, Administrative Technician*
Michael Bear, Accountant*
Kelly Soulier-Doyle, Accounting Technician*
Bana Rouson-Gedese, Water Resources Specialist*
Matthew Jarnagin, Distribution Worker*

Others Present: Jessica Self, General Manager, UPUD
Rebecca Callen, City Administrator, City of Angels Camp
Joel Metzger, General Manager, UWPA
Francisco de la Cruz
Michael Castro
Michael Rodgers

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:03 p.m. and led the Pledge of Allegiance. All Directors were present.

2. **PUBLIC COMMENT:**

Public comments were given by Francisco de la Cruz, Michael Castro, and Michael Rodgers

3. **CONSENT AGENDA**

- 3a Approval of Minutes for the Board Meeting of March 13 and March 27, 2024
(Rebecca Hitchcock, Clerk to the Board)
- 3b Report on the Monthly Investment Transactions for March 2024
(Jeffrey Meyer, Director of Administrative Services)
- 3c Ratify Claim Summary #625 Secretarial Fund in the Amount of \$3,094,881.46 for
March 2024
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-18**
- 3d Review Board of Directors Monthly Time Sheets for March 2024
(Rebecca Hitchcock, Clerk to the Board)
- 3e Approve Consolidation of the District Election with the General Election held on
November 5, 2024
(Rebecca Hitchcock, Clerk to the Board) **RES 2024-19**
- 3f Authorized Signatures on Banking and Investment Accounts
(Jeffrey Meyer, Director of Administrative Services)
 - Umpqua Bank **RES 2024-20**
 - Local Agency Investment Fund **RES 2024-21**
 - Chandler Asset Management **RES 2024-22**
 - Global Payments **RES 2024-23**

MOTION: Director Ratterman moved to approve the Consent Agenda Items 3a, 3b,3c, 3d, 3e, and 3f as presented and Director Underhill seconded the motion, and it was approved (5-0).

PUBLIC COMMENT: No public comment was heard.

AYES: Directors Davidson, Ratterman, Secada, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

4. **NEW BUSINESS**

- 4a [Discussion/Action regarding Highway 4 Regional Water Supply Partnership](#)
(Michael Minkler, General Manager) **RES 2024-24**

DISCUSSION: Michael Minkler discussed the Highway 4 Regional Water Supply Partnership between UPUD, UWPA, the City of Angels Camp, and CCWD and responded to questions.

PUBLIC COMMENT: Public comments were given by Jessica Self, General Manager of UPUD, Rebecca Callen, City Administrator of Angels Camp, Joel Metzger, General Manager of UWPA, and Michael Castro.

MOTION: Director Davidson moved to adopt Resolution No. 2024-24 Approving the Highway 4 Regional Water Supply Partnership, Director Underhill seconded the motion, and it was approved (5-0).

AYES: Directors Davidson, Underhill, Ratterman, Secada, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

4b [Discussion/Action regarding Applications and Financial Requests with the State Water Resources Control Board for the Arnold Wastewater Treatment Facility Improvements Project](#)
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-25**

DISCUSSION: Jeffrey Meyer presented information on the grant application for the Arnold Wastewater Treatment Facility and responded to questions. Kevin Williams discussed the project details and responded to questions.

PUBLIC COMMENT: Public comments were given by Michael Rodgers and Michael Castro.

MOTION: Director Underhill moved to adopt Resolution No. 2024-25 Approving the District Designees for the Grant application, Director Ratterman seconded the motion, and it was approved (5-0).

AYES: Directors Underhill, Ratterman. Davidson, Secada, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

4c [Discussion/Action regarding Approving Custody Agreement with U.S. Bank Trust Company for Investment of the District's 2022 Capital Improvement Program Loan Proceeds](#)
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-26**

DISCUSSION: Jeffrey Meyer detailed the custody agreement with U.S. Bank Trust Company for Investment of the District's 2022 Capital Improvement Program Loan and responded to questions.

PUBLIC COMMENT: No public comment was heard.

MOTION: Director Ratterman moved to adopt Resolution No. 2024-26 Approving the Custody Agreement with U.S. Bank Trust Company, Director Underhill seconded the motion, and it was approved (5-0).

AYES: Directors Underhill, Ratterman. Davidson, Secada, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

- 4d [Review of the FY 2024-25 District's Five-Year Capital Improvement Program](#)
(Kevin Williams, Senior Engineer)

DISCUSSION: Kevin Williams reviewed the FY 2024-25 Five-Year Capital Improvement Program and responded to questions.

PUBLIC COMMENT: Public comment was given by Francisco de la Cruz.

5. **REPORTS**

- 5a [Report on the March 2024 Operations Department](#)
(Damon Wyckoff, Director of Operations)

DISCUSSION: Damon Wyckoff presented the March 2024 Monthly Operations report. He reviewed items of interest and answered questions from the Board.

PUBLIC COMMENT: Public comment was given by Francisco de la Cruz, Michael Castro, and Michael Rodgers.

- 5b [General Manager's Report](#)
(Michael Minkler)

Mr. Minkler reported on the following activities: 1) the External Relations Committee meeting; 2) a Special Engineering Committee Meeting; 3) the Calaveras Public Power Authority (CPPA) meeting; 4) the ACWA Legislative Symposium; 5) the hard work of field staff over the weekend for line breaks; 6) the CCWD/Calaveras County 2x2 meeting; 7) UMRWA Board meeting on Friday; 8) the upcoming ACWA Conference; 9) cancellation of the May 8 Board Meeting; and 10) the Army Corps of Engineers funding.

6. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Secada reported on the external Relations Committee, the Engineering Committee, the ACWA Conference, and requested a report on the Grants Consultant.

Director Davidson had nothing to report.

Director Ratterman reported on the JPIA executive Committee, the Real Estate Review Committee, the ACWA Conference, the virtual Washington, D.C. meetings, and the CAMRA meeting.

Director Underhill reported she would be attending the UPUD board meeting tonight.

Director Thomas reported on the ACWA Conference, the Real Estate Review Committee, the ACWA Legislative Symposium, and the IRWM meeting.

7. **NEXT BOARD MEETINGS**

- Wednesday, May 8, 2024, 1:00 p.m., Regular Board Meeting (cancelled)
- Wednesday, May 22, 2024, 1:00 p.m., Regular Board Meeting

8. CLOSED SESSION

The meeting adjourned into Closed Session at approximately 4:08 p.m. Those present were Board Members: Scott Ratterman, Cindy Secada, Russ Thomas, Bertha Underhill, and Jeff Davidson; staff members Michael Minkler, General Manager; and General Counsel Matt Weber.

- 8a Conference with Legal Counsel-Existing Litigation
Government Code 54956.9(d)(1)
California Sportfishing Protection Alliance v. All persons interested in the matter of the validity of the Eastern San Joaquin Groundwater Subbasin groundwater sustainability plan et al. (Stanislaus County Superior Court Case # CV20-1720)
- 8b Existing Litigation-Government Code Section 54956.9(d)(1)
Pacific Gas and Electric Company v. DKM, LLC et al. Calaveras County Superior Court Case Number 24CV47310
- 8c Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. - one potential case

9. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 4:18 p.m. There was no reportable action.

10. ADJOURNMENT

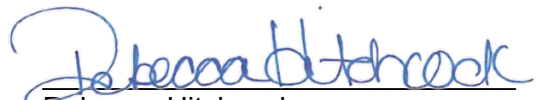
With no further business, the meeting adjourned at approximately 4:18 p.m.

By:



Michael Minkler
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board