



RESOLUTION NO. 2025-80  
RESOLUTION NO. PFA-02  
ORDINANCE NO. 2025-01

## AGENDA

### OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

2021-2026 Strategic Plan, Adopted April 28, 2021, and can be viewed at this [link](#).

Regular Board Meeting  
Wednesday, December 10, 2025  
1:00 p.m.

[Calaveras County Water District](#)  
120 Toma Court  
San Andreas, California 95249

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

District Board Meetings are open to in-person attendance by the public and are conducted virtually. The public may participate in the District's Board meeting with the link below. Members of the public who participate in the meeting via teleconference or web conference will be given the opportunity to speak and address the Board, and their comments will be included in the recording of the meeting.

While the District makes efforts to facilitate remote participation, please be aware that remote Teams involvement is offered solely for convenience. In the event of a technological malfunction, the Board can only guarantee the receipt of live comments through in-person attendance. With the exception of a noticed teleconference meeting, the Board retains the right to proceed with the meeting without remote access in case of a malfunction.

#### **Microsoft Teams**

[Join the meeting now](#)

**Meeting ID: 238 006 053 938**

**Passcode: xu6Wd2az**

**Dial in by phone**

[+1 323-647-8603,,974168969#](#)

[Find a local number](#)

**Phone conference ID: 974 168 969#**

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#### **BOARD OF DIRECTORS**

Jeff Davidson, President  
Scott Ratterman, Director

Jack Garamendi, Vice President  
Jeff Robertson, Director

Russ Thomas, Director

## ORDER OF BUSINESS

### CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

2. PUBLIC COMMENT

**At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.**

3. BOARD RECONSTITUTION AND ELECTION OF OFFICERS

3a Discussion/Action regarding Board of Directors Election of Officers for 2026  
(Michael Minkler, General Manager)

4. CONSENT AGENDA

**The following items are expected to be routine/non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.**

4a Approval of the Minutes for the Board Meeting of November 12, 2025  
(Rebecca Hitchcock, Clerk to the Board)

4b Review Board of Directors Monthly Time Sheets for November 2025  
(Rebecca Hitchcock, Clerk to the Board)

4c Ratify Claim Summary #645 Secretarial Fund in the Amount of \$5,839,263.30  
for November 2025  
(Jeffrey Meyer, Director of Administrative Services) **RES 2025-\_\_\_\_\_**

4d Report on the Monthly Investment Transactions for November 2025  
(Jeffrey Meyer, Director of Administrative Services)

4e Acceptance of an Easement and Related Agreement for APN 054-011-037  
(Kevin Williams, District Engineer) **RES 2025-\_\_\_\_\_**

5. NEW BUSINESS

5a Discussion/Action regarding Amending the District's Leak Adjustment Policy  
(Jeffrey Meyer, Director of Administrative Services) **ORD 2025-\_\_\_\_\_**

5b Discussion/Action regarding Approval of an Agreement with Global Payments Direct for  
Credit Card Services  
(Jeffrey Meyer, Director of Administrative Services) **RES 2025-\_\_\_\_\_**

5c Discussion/Action regarding Approval of Side Letter Agreements to the current MOU with  
the SEIU Local 1021 and the MCU, and the Amendment to Employee Policy 2130 – Pay  
Periods  
(Stacey Lollar, Human Resources Manager)

1. Approving a Side Letter Agreement to the current Memorandum of Understanding (MOU) and Wage Scale with the Service Employees International Union (SEIU) Local 1021 **RES 2025-\_\_\_\_\_**
2. Approving a Side Letter Agreement to the current Agreement and Wage Scale with the Management and Confidential Unit (MCU) **RES 2025-\_\_\_\_\_**
3. Amending Employee Policy 2130 – Pay Periods **RES 2025-\_\_\_\_\_**
- 5d Discussion/Action Regarding Awarding and Authorizing a Construction Contract for the Copper Cove Reclaim Plant Filter Rehabilitation Work (Jesse Hampton, Plant Operations Manager) **RES 2025-\_\_\_\_\_**
- 5e Discussion/Action Regarding Awarding and Authorizing a Construction Contract for the Copper Cove Water Treatment Plant Rehabilitation Project CIP #11136 (Jesse Hampton, Plant Operations Manager) **RES 2025-\_\_\_\_\_**
- 5f Discussion/Action regarding Amending the Fiscal Year 2025-26 Capital Improvement Program (CIP) Budget (Jeffrey Meyer, Director of Administrative Services) **RES 2025-\_\_\_\_\_**

**6. REPORTS**

- 6a Operations Department Monthly Report – November 2025 (Damon Wyckoff, Director of Operations)
- 6b\* General Manager’s Report (Michael Minkler)

**7\* BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

**8. NEXT BOARD MEETINGS**

- Cancelled-Wednesday, December 24, 2025, 1:00 p.m., Regular Board Meeting
- Wednesday, January 14, 2026, 1:00 p.m., Regular Board Meeting

**9. CLOSED SESSION**

- 9a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 - two potential cases
- 9b Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar Regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

**10. REPORTABLE ACTION FROM CLOSED SESSION**

**11. ADJOURNMENT**

\*No information included in packet